Enterprise Configuration Management Implementation (ECMI)
Attachment C - Phase I Measurement Report

Report Number 6
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Report Coverage:

Phase I Period 1 (for the period 01/16/02- 01/31/02)

Executive Summary:

No major changes in the Enterprise-wide level effort.

At the Project level during this period further documentation was developed to refine the Project CM Peer Review process. The ECMI Project CM team met with two more projects: e-Campus Based and Portal Rollout Plan.

Goals of Phase and Period Covered:

Expand participation in ECM activities within SFA
Formalize ECM handling of SFA enterprise wide issues
Prepare for, schedule and hold CM Peer Review meetings with Modernization Projects

Activities During the Period Covered:

There is no quantitative measurement change for this period. The next AWG meeting is currently scheduled for February 7 with the encryption issue being the major agenda item.

The Project CM effort conducted the following activities:
- Developed the File Repository Directory Structure Reference and added it to the draft update of the CM Process Guide
- Prepared for, conducted and reported on Peer Reviews with e-Campus Based and Portal Rollout Plan.
- Added document reference and contact list sections to the CM Peer Review Meeting Agenda and Meeting Report Templates
- Continued communications to Project Managers re: ECMI effort
- Scheduled Project Peer reviews for week of February 4, 2002

At the project level ECMI rates itself at Level 1 based on three projects visited (EASF, e-CB, Portal Rollout Plan).